

Inverloch Windsurfing Club



IWC Annual General Meeting

Notice is hereby given that the Annual General Meeting of the Inverloch Windsurfing Club will be held at the Anderson Inlet Angling Club precinct, 88 The Esplanade, Inverloch on Sunday 26th November, 2017 at 10:00am.

All members are invited to attend to socially engage prior to the meeting & post whereby hopefully Huey delivers some wind so we can get on the water!

Eligible members seeking nomination and election for the Committee can obtain nomination forms from the Club Secretary (secretary@inverlochwindsurf.org.au) and are requested to lodge completed said forms with the Secretary by no later than 5pm Friday 24th November 2017.

When 26-11-2017 at 21:00

Location: Anderson Inlet Angling Club Inverloch, 88 The Esplanade, Inverloch VIC 3996, Australia

Chairperson Dan Poynton

Minute taker Scott Brelsford

Present Doug Hocken (Functions and Events Manager, President) , Robert Kenyon (Treasurer, Membership Coordinator), Peter Nathan (Vice President 2), Dan Poynton

Minutes

1. Full Agenda & Appendices for download if needed

Dan invited people to look at the IWC amendments.

[IWC_2017_Notice_of_AGM_Complete.docx](#)

2. Apologies

4 apologies:

Roy Worner, Tahlia Blackman, Alex Blackman, Craig Hollins, Ido Segev.

3. To confirm the minutes of the previous Annual General Meeting held on 8th November 2016.

Minutes from Annual General Meeting held on 8th November 2016 discussed and reviewed.

Moved by Andrew Kempster and seconded by Ted Brooks.

 [2016_IWC_AGM.pdf](#)

4. Business arising from the minutes of the previous Annual General Meeting.

Nil

5. To receive the President's report.

Dan thanks the IWC for his experience as president to IWC upon stepping down as president.

Please see & read attached PDF

Presidents Report seconded by Robert Kenyan.

 [IWC_2017_Presidents_Report.pdf](#)

6. To receive the Treasurer's report and to receive from the Committee, the financial statements 2016/17 which reports upon transactions of the Club during the last preceding financial year, in accordance with section 94 of the Associations Incorporation Reform Act 2012

Robert delivers the financials report for 2016/17 report.

This financial year the Club had an overall surplus of \$3,596.20 on a total income of \$12,535.11 and expenses of \$8,938.91. Total Club assets for the year are \$11,109.85, upon last year's assets of \$7,513.65. This is largely due to a grant from Bass Coast Shire of \$4,950 towards a Club trailer. This trailer has not yet been purchased, so currently shows as cash.

Overall, the Club's finances are in a healthy state as at June 30th, 2017.

One additional annual expense we will face is the cost of the membership system TidyHQ. Previously this system has been free (funded through small charges on membership renewals), but in the future, it will incur a cost of at least \$468 per annum. In addition, the small membership charges are now incurred directly by the Club rather than by the renewing members.

Other additional expenses were incurred this year in providing storage for the growing amount of Club equipment that is made available to members. To address this latter expense, Dan did a substantial amount of work to submit Bass Coast Shire grant applications to pay for a Club trailer and for a storage shed to house it. Fortunately, these were successful, and we are hoping to have a trailer this summer and the storage shed built by the first half of next year.

The Club needs to respond to these rising expenses, so there will be an increase in the membership fees this year (which are in fact still very low for a club of any type).

By way of supporting the finances, the Club may look at additional ways of raising funds to supplement the income.

Robert advised that IWC is looking at new ways to raise funds to keep membership prices down.

Report seconded by Andrew Kempster.

 [Treasurer's Report_2017_v2.doc](#)

7. To approve the Special Resolution for changes of Rule 9.2 - Refer Appendix 1

Dan outlined details and received voting for amendments.

Appendix 1: Special Resolution amendment to Rule 9

9. Application for membership

(1) To apply to become a member of the Association, a person must submit a written application to a committee member stating that the person—

(a) wishes to become a member of the Association; and

(b) supports the purposes of the Association; and

(c) agrees to comply with these Rules.

(2) The application—

(a) must be authorised by the applicant; and

(b) must be accompanied by the joining fee; and

(c) may be completed either online through the club's membership portal, or be in writing on the designated membership form.

The explanation for Rule 9 amendment: In line with changes to the Incorporated Associations Reform Act 2012 and the provision for use of technology, this inclusion (part 2.c) provides for members to utilise the electronic online membership portal designated by the club, removing the requirement to submit a written application.

Motion carried unanimously.

 [IWC_2017_Notice_of_AGM__Appendices.docx](#)

8. To approve the Special Resolution for changes of Rule 10 - Refer Appendix 2

Appendix 2: Special Resolution amendment to Rule 10

10. Consideration of application

(1) As soon as practicable after an application for membership is received, the Committee must notify the applicant of having received the application.

(2) The Committee may at its discretion review any new applications made by applicants. Should they decide that an application is not compliant with Rule 8, they may decide by resolution whether to accept or reject the application.

(3) The Committee must notify the applicant of any reviewed application in writing of its decision as soon as practicable after the decision is made.

(4) If the Committee rejects the application, it must return any money accompanying the application to the applicant.

(5) No reason need be given for the rejection of an application.

The explanation for Rule 10 amendment: This amendment removes the requirement for the Committee to approve every membership application at monthly Committee meetings as is standard in the Model Rules. The Committee, however, retains the right to review any application it feels does not comply with Rule 8 re: eligibility to be a member (part 2).

Motion carried unanimously.

9. To approve the Special Resolution for changes of Rule 34 - Refer Appendix 3

Appendix 3: Special Resolution amendment to Rule 34

34. Proxies

- (1) A member may appoint another member as his or her proxy to vote and speak on his or her behalf at a general meeting other than at a disciplinary appeal meeting.
- (2) The appointment of a proxy must be in writing and signed by the member making the appointment.
- (3) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise, the proxy may vote on behalf of the member in any matter as he or she sees fit.
- (4) If the Committee has approved a form for the appointment of a proxy, the member may use any other form that clearly identifies the person appointed as the member's proxy and that has been signed by the member.
- (5) Notice of a general meeting given to a member under rule 33 must—
 - (a) state that the member may appoint another member as a proxy for the meeting; and
 - (b) include a copy of any form that the Committee has approved for the appointment of a proxy.
- (6) Any eligible voting member may be appointed to vote by proxy for a maximum of two (2) other eligible voting members.
- (7) A form appointing a proxy must be given to the Chairperson of the meeting before or at the commencement of the meeting.
- (8) A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 24 hours before the commencement of the meeting.

The explanation for Rule 34 amendment: This amendment limits the number of proxies an eligible voting member can hold and present at a General Meeting (part 6).

Motion carried unanimously.

10. To approve the Special Resolution for changes of Rule 44 - Refer Appendix 4

Appendix 4: Special Resolution amendment to Rule 44

44. Composition of the Committee

The Committee consists of no less than 4 and no more than 9 persons, and will include—

- (a) a President as a director of the club; and
- (b) a Vice-President as a director of the club; and
- (c) a Secretary as a director of the club; and
- (d) a Treasurer as a director of the club; and
- (e) up to 5 ordinary members elected under rule 53.

The explanation for Rule 44 amendment: This amendment sets the required minimum & maximum number of persons who can sit on the committee.

Motion carried unanimously.

11. To approve the Special Resolution for changes of Rule 53 - Refer Appendix 5

Appendix 5: Special Resolution amendment to Rule 53

53. Election of Directors of the Association

The director positions (President, Vice President, Treasurer & Secretary) shall be elected by simple majority of all Committee members from amongst their number at the first Committee Meeting following the annual general meeting in each year.

The explanation for Rule 53 amendment: This amendment provides for the committee, once elected and at their first meeting, to decide on who will hold the four (4) Director positions of President, Vice President, Secretary & Treasurer. This enables the Committee to make an informed decision on who is best to hold those positions based on the makeup of the committee. The broader membership of the club vote on who shall be on the committee.

Motion carried unanimously.

12. To approve the Special Resolution for changes of Rule 75 - Refer Appendix 6

Appendix 6: Special Resolution amendment to Rule 75

75. Custody and inspection of books and records

(1) Members may not have access to the financial records, books, securities and any other document of the Association, including minutes of committee meetings, unless otherwise permitted by these Rules, law, or the Committee.

(2) Members may on request inspect:

- (a) the register of members;
- (b) the minutes of general meetings; and
- (c) these Rules

(3) The Secretary may refuse to allow a member to inspect the register of members if permitted by the Act.

(4) Members must not:

- (a) use information obtained about another person from the register of members to contact or send materials to the other person; or
- (b) disclose information obtained about a person from the register of members knowing that the information is likely to be used to contact or send materials to the other person; unless
- (c) the purpose for which the information is used or disclosed is otherwise expressly permitted by these Rules or by law.

If the Association provides access to these Rules on the Association's website, the Committee shall be deemed to have allowed a member to inspect and copy these Rules, unless the member informs the Association that he or she is unable to access the Rules on the website.

A member must be given a copy of these Rules and minutes of general meetings within one month of the Association receiving a request by the member and the member paying any fee prescribed by the Committee.

The explanation for Rule 75 amendment: This amendment is recommended by and in line with the Australian Institute of Community Directors Governance principles.

It provides the committee with the ability to keep the minutes of monthly committee meetings confidential considering that at times the committee discusses matters of personal privacy. These could include but are not limited to, member grievances and complaints whereby member(s) may not want to be identified, business transactions of the club where there may be interests and details of members' businesses identified and disclosed.

As provided in the Rules under the Act, the club is still required to disclose financial statements and business operations at the AGM.

Motion carried with more than 75% in favour, 1 member voted against.

13. To elect officers of the Club for the year 2017/2018

The positions of the standing committee were spilled and all were made vacant.

As per previously moved Special Resolution, a total of 9 Committee positions are available for election, with a minimum of 4 persons required to form a committee.

6 nominations were received, and as such no vote is required and each nomination is considered elected.

IWC Committee members as elected for 2017/2018 are:

- Eric Johnson
- Pete Nathan
- Doug Hocken
- Roy Worner
- Robert Kenyan
- Tahlia Blackman

14. General

Board giveaway draws from early bird memberships go to:

- Paul Wilson.
- Philip Ewington.

Winners not present at AGM and will be notified by phone or email.

Doug thanked Dan for service to IWC, his efforts in relation to the council grant application, and his time and effort and passion put into IWC.

Dan thanked Doug also for his efforts for the IWC (as he didnt thank himself!).

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of IWC Annual General Meeting on 26-11-2017

Summary of Attachments

Attachments

Item	File Name
1.	IWC_2017_Notice_of_AGM_Complete.docx
3.	2016_IWC_AGM.pdf
5.	IWC_2017_Presidents_Report.pdf
6.	Treasurer's_Report_2017_v2.doc
7.	IWC_2017_Notice_of_AGM_Appendices.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [IWC Annual General Meeting](#)